Judicial Information System Committee (JISC)

Friday, April 25, 2014 (10:00 a.m. – 2:00 p.m.)
CALL IN NUMBER: ***800-591-2259 PC: 288483***
SeaTac Facility: *18000 INTERNATIONAL BLVD, SUITE 1106, SEATAC, WA 98188*

	AGENDA			
1.	**Call to Order** a. Introductions b. Approval of Minutes	Judge Thomas Wynne	10:00 – 10:10	Tab 1
2.	**JIS Budget Update** a. 13-15 Budget Update b. 2014 Supplemental Budget Update c. Revenue Forecast d. 15-17 Preliminary JIS Decision Packages	Mr. Ramsey Radwan, MSD Director	10:10 – 10:40	Tab 2
3.	**CIO Report** a. Budget Proviso Impacts to the SC-CMS Project b. Proposed Amendments to the Tyler Contract	Ms. Vonnie Diseth, ISD Director	10:40 – 11:10	Tab 3
4.	**JIS Priority Project #2 (ITG 2):** **Superior Court Case Management Update** a. Project Update b. **Decision Points** **1. Approve Revised Steering Committee Charter** **2. Appoint Steering Committee Members** **3. Approve the Recommended Resolution for Document Management** c. Independent QA Report	Ms. Maribeth Sapinoso, PMP Ms. Vonnie Diseth, ISD Director Mr. Allen Mills, Bluecrane	11:10 – 12:00	Tab 4
	LUNCH		12:00 – 12:20	
5.	**JIS Priority Project #4 (ITG 102/174):** **CLJ CMS** a. Project Initiation b. **Decision Point –** **1. Approve** **i. Project Charter** **ii. Steering Committee Charter** **iii. CUWG Charter** **2. Appoint Steering Committee Members**	Mr. Mike Walsh, PMP Ms. Vonnie Diseth, ISD Director	12:20 – 1:00	Tab 5
6.	**CLJ Records Retention Case Flagging Criteria** a. **Decision Point –** Approve Criteria b. **Background Documents**	Judge Steve Rosen	1:00 – 1:10	Tab 6
7.	**Board for Judicial Administration (BJA) Request** a. March 3, 2014 Letter	Ms. Callie Dietz, State Court Administrator	1:10 – 1:30	Tab 7

	b. JIS Committees Listing c. Proposed Questionnaire for Committee Chairs			
8.	**Committee Reports** a. Data Dissemination Committee b. Data Management Steering Committee	Judge Thomas Wynne Mr. Rich Johnson	1:30 – 1:45	
9.	**Meeting Wrap-Up**	Judge Thomas Wynne	1:45 – 2:00	
10.	**JIS Priority Project Updates** a. #3 (ITG #45) – Appellate Court ECMS b. Information Networking Hub (INH)	*Written Reports Only*		Tab 8
11.	**Information Materials** a. ISD Monthly Report b. ITG Status Report c. End of Session Legislative Report			Tab 9
Persons with a disability, who require accommodation, should notify Pam Payne at 360-705-5277 Pam.Payne@courts.wa.gov to request or discuss accommodations. While notice 5 days prior to the event is preferred, every effort will be made to provide accommodations, when requested.				

Future Meetings:

2014 – Schedule

June 27, 2014

September 5, 2014

October 24, 2014

December 5, 2014