ITG Request 45 – Appellate Courts Enterprise Content Management System (AC-ECMS)

Project Update

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April 25, 2014

Recent Activities

- ✓ Per February 28, 2014 JISC decision, finalized the contract amendment to incorporate the Hyland OnBase WorkView module into the AC-ECMS solution
  - Raises the contract amount by $72,000
  - Moves the Functional Specification Document delivery date from March 28, 2014 to May 16, 2014
- Technical training for the AOC/Court staff who are going to be involved in system configuration continues

Recent Activities (cont.)

- Functional specification development by vendor continues
- Design for changes to JIS Link, e-filing, and web access to Appellate Court information continues
- Development of an internal project schedule for AOC and appellate court activities based on the ImageSoft project schedule continues

Active Project Risks

Total Project Risks		
Low Exposure	Medium Exposure	High Exposure
1	0	0

Significant Risk Status

Risk	Probability/Impact	Mitigation
0	0	0

Active Project Issues

Total Project Issues			
Low Urgency	Medium Urgency	High Urgency	Closed
1	0	0	6

Significant Issues Status

Issue	Urgency/Impact	Action
None		

Project Milestones

Milestone	Date
Functional Specification Document delivered	May 2014
System development complete	November 2014
Document Mapping Chart delivered	December 2014
User training (train-the-trainer) provided	January 2015
Technical training provided	January 2015
System testing complete	February 2015
Document conversion complete	March 2015
Production (Go Live) complete	May 2015