Superior Court Case Management System (SC-CMS)

Project Update

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Recent Activities

- ✓ Completed March 2014 Business and Technical Track Town Hall Meetings
- ✓ Completed Demonstration of Odyssey for Pilot Sites
- ✓ Finalized and Published Pilot Site Implementation Toolkit
- ✓ Confirmed Location of Pilot Site Training for Power Users – July 2014
- ✓ Confirmed Location of Pilot Site Training for End Users – March 2015

Recent Activities, *cont'd*

- ✓ Odyssey Pre-Configuration Workshops Completed by Tyler and AOC to prepare for Statewide configuration:

Workshop	Dates
✓ Case Manager Workshop	2/3/14 – 2/7/14
✓ Financials Workshop	2/18/14 – 2/21/14
✓ Supervision Workshop	2/24/14 – 2/28/14
✓ Forms Workshop	3/3/14 – 3/7/14
✓ Code Mapping Workshop	3/17/14 – 3/21/14
✓ Security Workshop	3/24/14 – 3/28/14

Recent Activities, *cont'd*

- Finalized Technical Environments of Odyssey at AOC:

Odyssey Environments
✓ Conversion
✓ Test
✓ Staging
✓ Training
✓ Production

- Finalize Statewide Configuration of Odyssey

Work In Progress

- Continue Weekly Design Discussions with Tyler, AOC and CUWG Subject Matter Experts
- Review and Approve Conceptual Process Design (CPD) Documents by the CUWG
- Plan for Coordinating Pilot Site Technical and Operational Readiness Discussion
- Initial Contact with Early Adopters Site Clerks and Court Administrators

Next Steps

- Amend Tyler Contract with AOC
- Review Business Processes with Pilot Sites to understand current workflows – May 2014
- Continue Development, Review, and Acceptance of CPDs – apx. 58 for Pilot
- Load Converted JIS Data to Odyssey – June 2014
- Begin Initial Acceptance Testing of Odyssey

Active Project Risks

Total Project Risks			
Low Exposure	Medium Exposure	High Exposure	Closed
2	1	0	0

Significant Risks Status

Risk	Probability/Impact	Mitigation
Discussions are underway to determine the level of AOC support for local preparation and implementation costs. Cost could exceed the $1.9 million currently allocated for local implementation.	Medium/Medium	Determine alternatives for the resolving the issue. The recommendation along with alternatives for resolving this issue should be documented with an analysis of advantages and disadvantages, impacts, and costs from both a local and statewide perspective.

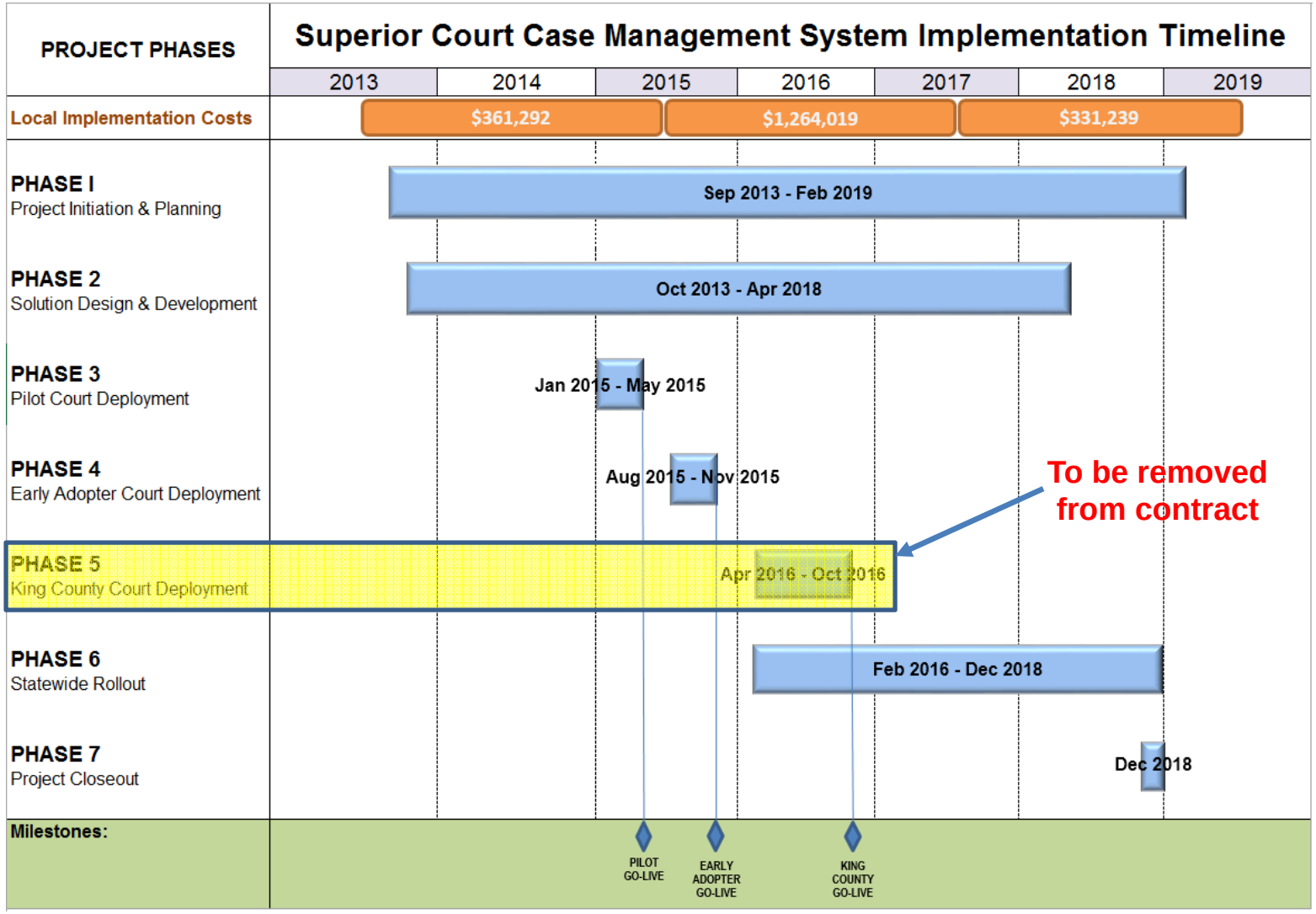
Significant Risks Status

Risk	Probability/Impact	Mitigation
Clerks position on the Odyssey document management functionality is that it doesn't meet their needs for local document storage and control.	Low/Low	Tyler and the AOC met on March 17, 2014 with representatives from the WSACC, including their technical representatives, to discuss viable options for document management. Another meeting is scheduled for April 17, 2014 for Tyler and the AOC to meet with representatives from the SCJA and the AWSCA.

Significant Risks Status

Risk	Probability/Impact	Mitigation
If counties or courts continue to develop or purchase systems with overlapping functionality to Odyssey the cost, scope and complexity of SC-CMS will increase.	Low/Low	Adopt a policy regarding the implementation of ancillary systems by counties that provide duplicative functionality of systems being implemented by AOC. Work with counties to compare and contrast functionality, integration, and cost advantages of using Odyssey components.

SC-CMS High Level Implementation



Phase 1 – Project Initiation and Planning

MILESTONES or PROJECT DELIVERABLES	CURRENT PLAN DATE
✓ Project Kickoff	September 2013
✓ Review and Certify Equipment Specification	October 2013
✓ Complete Fit Analysis Documentation	October 2013
✓ Complete Pre-Design Training	October 2013
✓ Complete Fit Analysis Workshops	November 2013
✓ Results of Requirements Fit Analysis	December 2013
✓ SC-CMS Core Training Plan	February 2014
✓ Project Management Plan	February 2014
SC-CMS Design and Construction Plan	April 2014
Complete Pilot and Early Adopter Deployment Plan	May 2014
Complete Long Term Deployment Plan	May 2014

Phase 2 – Solution Design & Development

MILESTONES or PROJECT DELIVERABLES	CURRENT PLAN DATE
✓ Certify Infrastructure Build	January 2014
✓ Complete Data Mapping	January 2014
✓ SC-CMS User & Administrator Training	January 2014
✓ Case Manager Workshop	February 2014
✓ Financial Workshop	February 2014
✓ Forms Workshop	March 2014
✓ Security Workshop	March 2014
First Data Conversion Push	June 2014
Pilot Integration Conceptual Process Design Documents	July 2014
Pilot Application Conceptual Process Design Documents	September 2014

DECISION POINTS

1. Approve Project Steering Committee Charter
2. Appoint Steering Committee Members
3. Approve the Recommended Resolution for Document Management